

國家衛生研究院 研究生交通補助原則

民國 100 年 8 月 23 日衛研人字第 1000810042 號文核定
民國 109 年 2 月 18 日學務委員會議通過修訂/民國 109 年 3 月 11 日衛研生字第 1090001929 號文核定

- 一、 為吸引各縣市優秀研究生，減低研究生返校修課之交通負擔，訂定此交通補助原則。
- 二、 申請資格：領有本院學生識別證之研究生及研習生。
- 三、 補助規則：
 1. 學生因故需往返本院及就讀學校，即可提供票據申請，核實報銷。
 2. 補助範圍包含本院至所屬學校間長短程各項大眾運輸，長程補助金額以不超過竹南火車站至所屬學校最近之火車站台鐵自強號票價為限。如研究地點為本院台南院區，則以台南火車站為計算標準。
 3. 如以電子票證搭乘各項大眾運輸，請列印出該月交易紀錄，並將非往返本院及學校間之記錄劃除。
 4. 申請者請檢附台新銀行存摺影本(已繳者免附)。
- 四、 申請辦法：申請人應於每月 5 日前，填寫學生交通補助核銷表，並將前一月份標明日期、起迄站及票價之票據依日期順序黏貼於交通補助票據黏貼單，一併繳至學務辦公室，俾利辦理撥款作業。
- 五、 注意事項：為配合會計年度帳務作業，每年 12 月份之票據須於 12 月最後一個工作日中午前繳交。

附件一：學生交通補助核銷表

附件二：學生交通補助票據黏貼單

NHRI Student Transportation Subsidy Principles

1. This transportation subsidy is to provide support to students to partially defray transportation expenses between their schools and NHRI.
2. Eligibility requirement: Graduate students and intern students who hold an NHRI student ID card.
3. Subsidy instructions:
 - a. Students who need to travel between their schools and NHRI for classes and school activities are entitled to apply for this transportation subsidy.
 - b. The subsidized fare is limited to the cost of the fare for bus, train, or mass rapid transit (MRT) system for the most direct route by bus/train/MRT between the school and the NHRI campus.
 - c. Applicants who use electronic tickets to take public transportation should print out their transaction record for the month and highlight only the travel records to and from NHRI and the school.
 - d. Applicants are requested to provide a photocopy of their bankbook's account information page. (Those who have submitted this before are exempt.)**
4. Applicants should **fill out the NHRI Student Transportation Subsidy Application Form along with the receipts/ticket stubs collected**, and submit to the Student Affairs Office **before the 5th day of each month**.
5. Note: To cooperate with the year-end accounting procedures, the **application for December** of each year must be submitted **before noon of the last working day of December**.

Attachment 1: NHRI Student Transportation Subsidy Application

Attachment 2: NHRI Student Transport Subsidy—Paste Ticket Stubs Here